



AGENDA

PTO Board Meeting with Principal

October 18, 2019, 8:30am

Principal's office

Agenda

- I. Bank Account - closing Century and opening the Village Bank account
- II. Solicitation of Funds
 - A. Plan - Create committee
 - B. Merchandise Sales (fundraising)
- III. Ten Tables status
- IV. Receipts for dues - what is the amount to generate one?
- V. Follow up on Discussion on 9/23
- VI. Status of volunteers (Suggestion to email personally every parent who has expressed interest in volunteering as a follow up. Let's review the various emails received regarding same.) And should we create a sign up sheet with specific roles that need to be filled? How best to reach parents - are they reading emails, etc?
- VII. Big Night status
- VIII. Create document to address the issue of parents asking for their child to be able to solicit donations, etc. Establish process, e.g. getting approval from the school first, having it school/class related, etc.



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- IX. Including a note on the PTO site in four languages that we offer assistance to translate documents
- X. Clarification of the \$20,000 set aside for auditorium improvements
- XI. Contributing to METCO dinner in Boston
- XII. Including a condensed version on line of budget- my (KM) suggestion is to say that it is available if anyone specifically requests it.
- XIII. Parents Forum Seminar
- XIV. One book One School
- XV. Future General Meetings
- XVI. Schedule All PTO Board meetings