

9.25.2019 Meet and Greet

Present:

1. Jamie Alberts - choir/drama
2. Cara Bergantino - band/orchestra
3. Kevin Williams - after school drama
4. Todd Harrison - Principle
5. Jen Grenwold - Host/PoPS at large chair 7th
6. Alicia Matos - PoPS admin liaison 6th/8th
7. Krista Chavez - Treasurer/Drama chair 7th/8th
8. Holly Raynes - Co-treasurer 7th
9. Nichole Mace - PoPS communications 6th/8th
10. Kim Donlan - PoPS choir chair 8th
11. Deb Byers - Drama Fundraising chair 7th
12. Clarie Marre - 8th
13. John Monahan - 6th
14. Karen Hite - 6th
15. Aoife O'Dwyer - 6th/8th
16. Cindy Henry - 8th
17. Sara Richman - 8th
18. Julie Kane - 7th
19. 3 other parents, 2 6th grade 1 7th

Meeting Progression:

1. Appetizers and socializing
2. Host's Welcome - Jen Grenwold
3. Faculty Introductions
 - a. Jamie - overview of choir for the year
 - b. Cara - reviewed her resume and excitement to be at Bigelow
 - c. Kevin - reviewed his resume and introduced his vision for Edward Tulane the fall show
 - d. Jamie introduced Ms. Hannah Merchant who was not present, but will serve as the tech faculty for the fall show
4. Parent Introductions
5. Overview of auditorium renovations in progress - Jamie Alberts and Todd Harrison
 - a. House lights
 - b. Outside stairs
 - c. New curtains
 - d. Storage unit
 - e. Awaiting paint, carpet and other upgrades
6. Announcement of new light board - Jamie, Krista
7. Overview of last year's fundraising - Jamie, Krista, Alicia
 - a. Spotlight purchase
 - b. Overage from last year due to auditorium rehab
8. This year's requests - Jamie, Cara, Todd
 - a. Locks for the new instrument lockers

- i. 80 requested by Mr. Harrison
 - ii. Approved by those present
 - b. Light board installation and training - Carl Spaulding from Barbizon
 - i. Last year we had a quote for \$500.00 for 8 hours this will be about 3 hours
 - ii. Proposed \$250.00 for Carl to come for training
 - iii. Approved by those present
 - c. Jean Rhoe - composer and artist
 - i. <https://jeanrohe.bandcamp.com/track/national-anthem-arise-arise-fanfare-for-the-weary-digital-only-not-on-physical-cd>
 - ii. 7th/8th grade choir will sing her song Anthem
 - iii. Request for her and the band to be paid for a live workshop while she is on tour
 - iv. Proposed amount \$800
 - v. Mr. Harrison will arrange and get back to PoPS regarding amount
 - vi. Approved by those present
9. Marketing/Communications Proposal
- a. Kim Donlan, Jamie Alberts and Mr. Harrison announced a joint project with Bentley students in Kim's class this semester. The team will conduct interviews and create proposals for improved structure, communication and branding.
10. Questions
- a. Drama parents asked about show plans and schedule - REHEARSAL IS UNTIL 6pm
 - i. Students DO NOT have to be present if they are not on the call list for rehearsal that day or time. They are free to go home and come back
 - b. Parent asked about cuts in shows and how it works - reviewed that the winter musical does not have cuts except for tech crew
 - c. Clarified that tech can come on days other than Monday if they check in with Kevin and are responsibly working
 - d. Parents asked about homework and access to computers - there will be a computer cart available on Mondays and it might be possible for Thursday if needed