



## PTO Annual Meeting Agenda

June 11, 2018, 7:00p.m.

Bigelow Library

**Attendees:** Jessica Gilmartin, Jennifer Weber, Una Simmons, Michelle Welford, Joana Canedo, Todd Harrison, Kara Peterson, Tere Carmona, Tripti Thomas-Travers

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### 1. Welcome and Introduction

Jessica opens the meeting and all attendees introduce themselves.

### 2. Budget Presentation and vote

- The PTO raised more money in 2017-2018 than expected, thanks to new fundraising ideas and two very successful events – Super Stroll and Big Night.
- It looks like we are going to spend more than we have next year, but that is thanks to the surplus from this year.
- The main line item is CASC.
  
- We will separate better the 8<sup>th</sup> Grande Fund from the PTO. 8<sup>th</sup> Grade should raise at least 6K to cover for the May field trip scholarships. The money for the scholarships will be raised towards the Cyndi Dailey-Smith and Howard B. Smith Scholarship Fund.
- The Masonic Angel Foundation gave \$590 to the Scholarship Fund last week.
- 8<sup>th</sup> Grade activities funds should be raised by the 8<sup>th</sup> Grade committee, formed in the beginning of the school year. All bake sales will be for the 8<sup>th</sup> Grade. We need to inform that better to 8<sup>th</sup> Grade parents in the beginning of the year.
- Todd proposes that 8<sup>th</sup> grade students could be more involved with fundraising for their class, doing babysitting, shoveling snow, etc. We need to think how to make this work.

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## Bigelow Middle School PTO

42 Vernon St., Newton, MA 02458



[www.bigelowpto.org](http://www.bigelowpto.org)

- Next year the PTO is giving 1K per class to defray costs of the September field trips
- The 2018-19 7<sup>th</sup> grade already received a note to pay for next year. Todd will send another message to say that.
  
- The budget will be posted on the PTO website.

### **Budget approved.**

#### 3. Slate Presentation and vote

Tracy Carrol, Nominating Committee Chair, proposed the slate below.

Proposed 2018-2019 Officers and Nominating Committee Members:

Co-Presidents – Jessica Gilmartin and Jennifer Weber

Vice President Fundraising – Una Simmons

Co-Treasurers – Michelle Welford and **one open**

Co-Secretaries – Joana Canedo and Kara Peterson

Co-Presidents elect (in preparation for 2019/20) – **two open**

Nominating Committee\*\* – Tracy Carroll and Lisa Schwartzberg

Nominating Committee – from Ward feeder school – Lisa Schwartzberg

Nominating Committee – from Lincoln-Elliott feeder school – **open**

Nominating Committee – from Underwood feeder school – **open**

Nominating Committee – from Lincoln-Elliott feeder school – **open**

\*\*One member of the Nominating Committee serves as the Chair and one member of the Board of Directors is appointed by the Board to serve on the Nominating Committee

### **Slate approved.**

Other names were discussed for the board and PTO committees. We invite everyone to join the PTO. Other filler committees:

- METCO Liaison: Ola Agoro
- Teacher Appreciation: Miriam Alandydy and Andrea Hemment



### 4. 8<sup>th</sup> Grade Activities for 2018-19

The Committee is open to all 8<sup>th</sup> Grade parents who want to participate

Committee chairs: Jessica Gilmartin and Jenifer Weber. Elle Waldorf will lead the fundraising efforts, connecting with banks to build a real fund.

Tere Carmona and Tripti Thomas-Travers are interested in participating.

Main responsibilities of the committee:

- Raise at least 6k for the Field Trip Scholarship Fund (so all students can participate in the end-of-the year trip)
- Raise money for the graduation ceremony and dance
- Raise money for a class gift
- Organize the Graduation ceremony refreshments
- Organize the 8<sup>th</sup> Grade Dance, including decoration, set up, break down, and volunteers

### 5. Additional

- a) 8<sup>th</sup> Grade 3-day trips. They went very well. A special note to the musical "Come from Away", which students really enjoyed and also was a good reference to see the World Trade Center Memorial. Next year all students are probably going to NYC together; there will not be a separate trip to Canada.
- b) Suggestion for the PTO to meet with Student Council to hear from them what they need.
- c) Back to School picnic – it's a big community event. We would like more people to attend. Next year the PTO will offer the food.
- d) Celtics Game. Yael and Una are organizing a game for families to attend maybe in October, as a community event. We could maybe raffle some tickets at the picnic?



